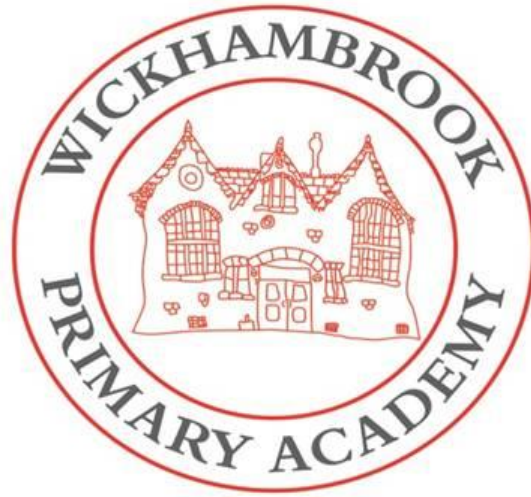


Wickhambrook Primary Academy



'Striving for excellence, creating a limitless future'

Snow and Bad Weather Policy

**Last reviewed: Spring Term 2018
To be reviewed by: Spring Term 2019**

Wickhambrook Primary Academy has set out the following procedure in case of bad weather or an emergency which forces the school to shut. It is always difficult to make the right decision due to the unpredictability of the weather, we will aim to do this as swiftly as we can. Please rest assured that any decisions taken will be based around ensuring that your children are kept as safe as possible.

School Closure at start of Academy Day

If the school has to be closed before the start of the school day in the event of bad weather, we shall endeavour to make any decisions on the closure of the school by 7.30am.

In the event of closure we will send a Parentmail to all parents and carers who use this service. We will also inform you via the school website, school facebook page and school twitter feed.

Messages will also be broadcast on local radio and will appear on the websites listed below. You are asked to listen to the radio or access the websites and avoid telephoning the school, the radio station or the Local Education Authority if at all possible as we will need to keep the telephone lines clear for emergency use.

Radio Stations:

BBC Radio Suffolk – 95.5, 95.9, 103.9 or 104.6 FM (Updates every 20 minutes)

Heart – 97.1 and 96.4 FM (Updates every 15-30 minutes)

Websites:

www.bbc.co.uk/suffolk or www.heart.co.uk

<http://schoolclosures.suffolk.gov.uk>

www.suffolkcc.gov.uk

School Closure during the Academy Day

In the event of the school having to close early due to bad weather or other emergency every effort will be made to contact parents via Parentmail. Announcements will be broadcast on local radio stations and communicated via the school website, facebook and twitter feed. Any children who have not been collected will be kept in school until 3.30pm.

Please ensure that you have supplied us with up-to-date emergency contact mobile telephone numbers.